

LIMITED LIABILITY COMPANY INTERVIEW

INSTRUCTIONS:

- The interview sheet contains basic information we needed to set-up your limited liability company. Do the best to complete the information.
- If you do not know the answer, then write "I do not know"
- E-mail or print page and complete requested information
- After the interview sheet is complete, schedule appointment and bring the sheet with you.
- If you would like us to have your documents ready for your first appointment, fax interview sheet to (616) 454-0420

A limited liability company is by far the preferred business structure in Michigan today. It provides the flexibility and protects its members from liability the same as a corporation. When starting or growing a small business it is highly recommended that you form an limited liability company. A limited liability company protects you from being personally sued for business activities and debt. If you are a sole proprietor, you can be sued personally for business debt and activities.

YOUR INFORMATION

Name: _____

Address, City, State, Zip: _____

E-mail: _____

Driver's License: _____

Social Security Number: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

COMPANY INFORMATION:

Name: _____

Address: _____

City, State, and Zip Code: _____

Owner's phone number: _____

E-mail: _____

Person signing for company: _____

Each Limited liability Company needs a minimum of one managing member.

How many managers will there be: _____

Who will be the managing member: _____

OWNERS INFORMATION:

Owner One Name: _____

Owner One percentage of ownership: _____

Owner Two Name: _____

Owner Two percentage of ownership: _____

Owner Three Name: _____

Owner Three percentage of ownership: _____

FINAL INSTRUCTIONS:

After you have completed the interview sheet, print it out and call for an appointment 616-459-6636.